

HEALTH and WELLBEING BOARD FORWARD PLAN

DRAFT August 2014 Issue

Publication Date: 3 August 2014

THE FORWARD PLAN

Explanatory note:

Key decisions in respect of health-related matters are made by the Health and Wellbeing Board. Key decisions in respect of other Council activities are made by the Council's Cabinet (the main executive decision-making body) or the Assembly (full Council) and can be viewed on the Council's website at http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180&RD=0. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the full membership of the Health and Wellbeing Board is listed in Appendix 1.

Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body (Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers)
- the date when the decision is due to be made;

Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: tina.robinson@lbbd.gov.uk.

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories and select the committee and meeting that you are interested in.

The Health and Wellbeing Board's Forward Plan will be published on or before the following dates during the 2014 / 2015 Council year, in accordance with the statutory 28-day publication period:

Edition	Publication date
June 2014 edition	19 May 2014
July 2014 edition	30 June 2014
September 2014 edition	11 August 2014
October 2014 edition	29 September 2014
December 2014 edition	10 November 2014
February 2015 edition	12 January 2015
March 2015 edition	16 February 2015

Confidential or Exempt Information

Whilst the majority of the Health and Wellbeing Board's business will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: committees@lbbd.gov.uk).

Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed.

It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by going to http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?Cld=669&Year=0 or by contacting contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: tina.robinson@lbbd.gov.uk.

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer and / or Board Member who is the sponsor for that item.

Decision taker/	Subject Matter	Open / Private	Sponsor and
Projected Date		(and reason if	Lead officer / report author
	Nature of Decision	all / part is	_
		private)	

Health and Wellbeing Board: 29.7.14	The Care Act: Framework The Board is following the passage of the Care Bill into the statute book. This report will be the third in a series of reports that considers the local implications and readiness of the Borough to meet provisions of the legislation once it is given Royal Assent. • Wards Directly Affected: All Wards	Open	Bruce Morris, Divisional Director, Adult Social Care (Tel: 020 8227 2749) (bruce.morris@lbbd.gov.uk)
Health and Wellbeing Board: 29.7.14	Diabetes Scrutiny: Update on Delivering the Recommendations After giving an initial response to the recommendations on 04 June 2013, it was agreed that the Public Health Programmes Board would be the body responsible for delivering the HASSC's recommendations following its review of diabetes care locally. This report will be the second six-monthly report that tracks implementation of the recommendations. • Wards Directly Affected: Not Applicable	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
Health and Wellbeing Board: 29.7.14	Impact of the Recession Scrutiny (Action Plan) The Health and Wellbeing Board will receive and give comments on an Action Plan which will be produced in response to the findings and recommendations of the Health and Adult Services Select Committee's scrutiny review. The review investigated the impact of the recession on residents' mental health and wellbeing. The findings of the review were originally presented to the Board on 25 March for discussion. • Wards Directly Affected: All Wards	Open	Gill Mills, Director of Children's Services (gillian.mills@nelft.nhs.uk)

Health and Wellbeing Board: 29.7.14	The Children and Families Act: Framework The Board will receive an update on the passage of the legislation and relevant issues arising for Barking and Dagenham in terms of implementing the provisions of the Act. • Wards Directly Affected: All Wards	Open	Helen Jenner, Corporate Director of Children's Services (Tel: 0208 227 5800) (helen.jenner@lbbd.gov.uk)
Health and Wellbeing Board: 29.7.14	Urgent Care Board Update The Board is receiving regular updates from the CCG-led Urgent Care Board. This report will be the fourth update following that of 25 March 2014. • Wards Directly Affected: All Wards	Open	Jane Gateley, Director of Planning and Delivery (Jane.gateley@onel.nhs.uk)
Health and Wellbeing Board: 29.7.14	Child Death Overview Panel Annual Report The Board will receive and discuss the Child Death Overview Panel Annual Report of 2013/14. • Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
Health and Wellbeing Board: 29.7.14	Improvements to the Breastfeeding Pathway: Community The Breastfeeding Needs Assessment looked at current services within the Borough and the key areas for improvement. Public Health received the completed report in May 2014. The Board will be asked to look at the actions from the Breastfeeding Needs Assessment and in doing so identify necessary changes and improvements and decide the most appropriate owners of these actions • Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)

Health and Wellbeing Board: 29.7.14	Care City: Update: Community Care City is a regional initiative that will facilitate greater collaboration and integration between the NHS, social care sector, academic institutions and small and medium enterprises operating in North East London. As well as bring integration to health and social care, the Care City project will stimulate regeneration, attract investment, and create jobs in the borough. The Board will be presented with an update on the plans for Care City following the last presentation of the initial Care City proposals to the Board in March 2014. • Wards Directly Affected: All Wards	Open	Helen Oliver, Adult Safeguarding (Tel: 0208 724 8857) (helen.oliver@lbbd.gov.uk)
Health and Wellbeing Board: 29.7.14	Contract: Extending the Contract for Public Health Healthy Child Programme 5 - 19 Years Old: Financial To allow for the commissioning of an Early Years programme in October 2015, when Health Visiting becomes the responsibility of the Council, the Board will be asked to authorise under Contract Rules and the extension of the current contract from August 2014 to 31 March 2016. The extension of the contract is allowed for within the current contract terms. • Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
Health and Wellbeing Board: 29.7.14	Children's Social Care Inspection - Headlines: Community In February 2014 a report was brought to the Health and Wellbeing Board which summarised the new Ofsted single inspection framework for children's social care and Local Safeguarding Children Boards (LSCBs), covering children in need of help and protection, looked after children and care leavers. Barking and Dagenham were inspected by Ofsted using the new framework in May 2014. This Board will be presented with a report which gives the headline results of the inspection prior to a detailed report coming to the Board in Autumn 2014. • Wards Directly Affected: All Wards	Open	Meena Kishinani, Divisional Director of Commissioning and Safeguarding (Tel: 020 8227 2786) (meena.kishinani@lbbd.gov.u k)

Health and Wellbeing Board: 29.7.14	Mental Health Tariff: Community Following the ministerial announcement that the mental health tariff will be cut by 20%, the Board will be considering what the implications of this are for the borough, whether any plans or strategies are affected by the cut, and to what extent parity of esteem between mental and physical health is damaged by this proposal. • Wards Directly Affected: All Wards	Open	Sharon Morrow, Chief Operating Officer (Sharon.Morrow@barkingdag enhamccg.nhs.uk)
Health and Wellbeing Board: 29.7.14	'Closing the Gap': Overview report This report and accompanying presentation will give an overview of the 'Closing the Gap' report which sets out 25 priorities for change in how children and adults with mental health problems are supported and cared for. The Mental Health Sub-Group will provide a summary of the report at the July meeting, with a full report on the implications for Mental Health services and commissioners at the Board's October meeting. • Wards Directly Affected: All Wards	Open	Gill Mills, Director of Children's Services
Health and Wellbeing Board: 29.7.14	Better Care Fund - Interim Update The Board will receive a report on the progress in implementing the Better Care Fund Plan and advise on emerging issues nationally ahead of a full update report scheduled for the Board's September meeting. • Wards Directly Affected: All Wards	Open	David Millen, Integrated Care Delivery Manager, Anne Bristow, Corporate Director of Adult and Community Services (Tel: 020 8227 2300) (david.millen@lbbd.gov.uk), (anne.bristow@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Autism Strategy: Community The Board is asked to review the refreshed edition of the Autism Strategy which picks up improvements identified in the Autism Self Assessment Framework and independent mapping exercises • Wards Directly Affected: All Wards	Open	Glynis Rogers, Divisional Director, Community and Partnerships (Tel: 020 8227 2827) (glynis.rogers@lbbd.gov.uk)

Health and Wellbeing Board: 9.9.14	End of Life Care: Progress on Actions Following the meeting of 11 February 2014 at which the Board was presented with a position statement and next steps to take forward the end of life care agenda, the Board will receive and consider an action plan produced by the Integrated Care Sub-group to deliver those next steps. • Wards Directly Affected: All Wards	Open	David Millen, Integrated Care Delivery Manager (david.millen@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Dementia Needs Assessment The Office of Public Management (OPM) were commissioned by Public Health to complete a Dementia Needs Assessment for the borough. The key objectives include providing epidemiological information on the prevalence of dementia, consultation with key stakeholders and exploring current services and market gaps. OPM's report will propose a number of recommendations to be considered by the Board. • Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Joint Strategic Needs Assessment : Community This Board will be asked to agree key strategic recommendations arising from the refresh of the Joint Strategic Needs Assessment (JSNA) for 2014. • Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Life Study - new UK birth cohort study The report will set out the aims of the Life Study which will investigate a wide range of influences operating in early life, that have implications for children's health, wellbeing and development. • Wards Directly Affected: All Wards	Open	Conor Burke, Accountable Officer (Designate) (conor.burke@onel.nhs.uk)

Health and Wellbeing Board: 9.9.14	Contract: Gateway and Recovery Drug Treatment Services - Request to Tender: Financial The Board will be asked to approve the re-tender of the following services: Gateway service This is an open access service for all adults experiencing issues with drugs. The service provides advice, information, brief interventions and support for all those affected. The service also works with those in the Criminal Justice System providing the support necessary in order to stabilise them ready for structured treatment if appropriate. Recovery service This is the adult prescribing service. Those individuals who are using heroin and require a substitute such as Methadone can see a clinician who can provide the appropriate support. There is also a needle exchange on site. • Wards Directly Affected: All Wards	Open	Glynis Rogers, Divisional Director, Community and Partnerships (Tel: 020 8227 2827) (glynis.rogers@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Following the approval of the Better Care Fund plan at the March Health and Wellbeing Board meeting, the Board will receive a full update on the progress of the Better Care Fund. The update will provide detail of progress in the delivery of the 11 individual schemes comprising the plan, changes required by national policy changes and guidance and re-approval by the board of key changes that may be required for onward submission to NHS England • Wards Directly Affected: All Wards	Open	David Millen, Integrated Care Delivery Manager (david.millen@lbbd.gov.uk)

Health and Wellbeing Board: 9.9.14	Local Account 2013/14: Community The Local Account is the Council's statement to the local community and service users about the quality of social care services in Barking and Dagenham. The Board will be asked to approve the Local Account 2013/14. • Wards Directly Affected: All Wards	Open	Mark Tyson, Group Manager, Integration & Commissioning (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Transforming Services, Changing Lives in East London: Community Local CCGs, NHS England, Barts Health and other local providers have established a clinical transformation programme called Transforming Health, Changing Lives in east London, which will bring together the existing Clinical Commissioning Group Integrated Care Programmes with a new 'sister "Improving Hospital Care" work-stream. This work will establish the appropriate foundations for a longer term joint transformation programme to bring forward whole system, health economy-wide improvements in the clinical and financial viability of local services in East London. The Board will be briefed on this programme and have the chance to comment on the case for change and the local implications of any proposed re-configuration of services before the programme moves to its next stage.	Open	Conor Burke, Accountable Officer (Designate) (conor.burke@onel.nhs.uk)

Health and Wellbeing Board: 9.9.14	Substance Misuse Strategy Board End Of Year Report 2013-14: Community [Annual Item] The Board will be presented with a report on the work of the Substance Misuse Strategy Board in 2013-14. The report will provide information on positive performance and share good practice in commissioning and monitoring contracts, particularly in regard to Alcohol Abuse and Community Detox work. The Board will also be asked to approve the proposals for Alcohol Awareness Week.	Open	Dan Hales (Tel: 020 8227 3723) (dan.hales@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Progress on the preparation for transfer of the 0-5 year Healthy Child Programme (Health Visiting) Service from NHS England to LBBD To review the progress being made to deliver the national programme, review the identified risks and address the necessary mitigation required to be ready for the full transition in October 2015. • Wards Directly Affected: All Wards	Open	Meena Kishinani, Divisional Director of Commissioning and Safeguarding (Tel: 020 8227 2786) (meena.kishinani@lbbd.gov.u k)
Health and Wellbeing Board: 9.9.14	Children's Social Care Inspection: Action Plan: Community In February 2014 a report was brought to the Health and Wellbeing Board which summarised the new OFSTED single inspection framework for children's social care and Local Safeguarding Children Boards (LSCBs), covering children in need of help and protection, looked after children and care leavers. Barking and Dagenham were inspected by OFSTED using the new framework in May 2014. In September 2014, the Board will be presented with the full inspection headlines. The Board will also be asked to ensure that the proposed Action Plan, to address the areas of weakness identified by the inspection, is fit for purpose. • Wards Directly Affected: All Wards	Open	Meena Kishinani, Divisional Director of Commissioning and Safeguarding (Tel: 020 8227 2786) (meena.kishinani@lbbd.gov.u k)

Health and Wellbeing Board: 9.9.14	Contract: Care Providers for Home Care and Crisis Intervention - Request to Tender: Financial The Board will be asked to to approve the request to tender for the re-procurement of Care Providers for Home Care and Crisis Intervention and delegate authority to the Corporate Director of Adult and Community Services to complete the tender process. • Wards Directly Affected: All Wards	Open	Mark Tyson, Group Manager, Integration & Commissioning (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Learning Disabilities Section 75 - Update This report provides an update on the arrangements that have been negotiated between the Clinical Commissioning Group (CCG) and the Council for the creation of a Section 75 partnership agreement to cover both parties' commissioning budgets for learning disability services. The report will also give an update on the Section 75 arrangements for the provision of an integrated Community Learning Disability Team, comprising officers from NELFT and the Council. • Wards Directly Affected: All Wards	Open	Mark Tyson, Group Manager, Integration & Commissioning (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)
Health and Wellbeing Board: 9.9.14	Quarter 1 Performance The Quarter 1 performance dashboard will be presented to the Health and Wellbeing Board for the Board to analyse and discuss. • Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)

Health and Wellbeing Board: 28.10.14	Health and Young Offenders The Board will receive a report that outlines the health needs and challenges for young offenders as a cohort. The Board will discuss gaps in service provision and how health inequalities can be addressed for this group. • Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
Health and Wellbeing Board: 28.10.14	'Closing the Gap': Implications for Mental Health Services and Commissioners: Community The Mental Health Sub-Group has conducted a mental health service audit following the publication of the 'Closing the Gap' report which set out 25 priorities for change in how children and adults with mental health problems are supported and cared for. Following the overview report in July, this report will outline the implications of the report for mental health services and commissioners in Barking and Dagenham. • Wards Directly Affected: All Wards	Open	Gill Mills, Director of Children's Services
Health and Adult Services Select Committee: 28.10.14	The Board will be presented with an update on the Barking Havering and Redbridge University NHS Hospitals Trust's improvement programme. • Wards Directly Affected: All Wards	Open	Steven Russell, Improvement Director for Barking Havering and Redbridge University NHS Hospitals Trust (steve.russell@bhrhospitals.n hs.uk)

Health and Wellbeing Board: 28.10.14	 Joint Carers Strategy and Contract for Carers Services: Community,: Financial In order to improve support to family carers and meet the requirements of the Care Bill the Board will be asked to: Agree a new Joint Carers Strategy between LBBD and Clinical Commissioning Group and proposed revisions to existing commissioning requirements Authorise the Corporate Director of Adult and Community Services, with the Chief Operating Officer, Barking and Dagenham Clinical Commissioning Group, and in consultation with the Head of Legal and Democratic Services to seek tenders for Carers Services. Wards Directly Affected: All Wards 	Open	Mark Tyson, Group Manager, Integration & Commissioning (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)
Health and Wellbeing Board: 9.12.14	Child and Adolescent Mental Health Services (CAMHS) Strategy: Community The Children and Maternity Sub-Group will present the framework for a Child and Adolescent Mental Health Services Strategy for Barking and Dagenham for approval by the Board. • Wards Directly Affected: All Wards	Open	Sharon Morrow, Chief Operating Officer (Sharon.Morrow@barkingdag enhamccg.nhs.uk)
Health and Wellbeing Board: 9.12.14	Diabetes Scrutiny: Final Update: Community After giving an initial response to the recommendations on 4 June 2013, it was agreed that the Public Health Programmes Board would be the body responsible for delivering the HASSC's recommendations following its review of diabetes care locally. This report will be the final report that tracks implementation of the recommendations. • Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)

Health and Wellbeing Board: 9.12.14	Quarter 2 Performance Wards Directly Affected: All Wards	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)

Membership of Health and Wellbeing Board:

Councillor Maureen Worby, Cabinet Member for Adult Social Care and Health (Chair)

Councillor Laila Butt, Cabinet Member for Crime and Enforcement

Councillor Evelyn Carpenter, Cabinet Member for Education and Schools

Councillor Bill Turner, Cabinet Member for Children's Social Care

Anne Bristow, Corporate Director for Adult and Community Services

Helen Jenner, Corporate Director for Children's Services

Matthew Cole, Director of Public Health

Frances Carroll, Chair of Healthwatch Barking and Dagenham

Dr Waseem Mohi, Chair of Barking and Dagenham Clinical Commissioning Group (Deputy Chair of the H&WBB)

Dr Jagan John, Clinical Director (Barking and Dagenham Clinical Commissioning Group)

Conor Burke, Accountable Officer (Barking and Dagenham Clinical Commissioning Group)

Martin Munro, Executive Director of Human Resources & Organisational Development (North East London NHS Foundation Trust)

Stephen Burgess, Interim Medical Director (Barking Havering and Redbridge University Hospitals NHS Trust)

Chief Superintendant Andrew Ewing, Borough Commander (Met Police)

John Atherton, Head of Assurance (NHS England) (non-voting board member)